

Student Request for an Advance of Anticipated Excess Financial Aid

In accordance with federal regulation 34 CFR 668.164(m), schools must provide a way for federal student aid recipients to obtain or purchase books and supplies 10 days before the beginning of the payment period. At Empire State University, we meet this regulation by providing eligible students with a bookstore voucher that can be used on our bookstore vendor website – Missouri Book Services (MBS), a subsidiary of Barnes & Noble College Booksellers. Please visit https://www.sunyempire.edu/Bookstore for more information regarding book purchases.

If you need to purchase books and/or supplies through an entity other than MBS, and would like to request an advance of your anticipated excess financial aid to do so, please complete this form. Incomplete or unsigned applications will not be considered. **Limit one request per student, per term**.

Name:		Student ID Number (<u>not</u> your SSN): <u>B0</u>	
Note: Y	our student ID can be found w	then you log into Self-Service Banner from the Student Accounts page at My.SUNYEmpire.	
Term:			
Please	indicate the reason for yo	ur request (check all that apply):	
	Books	Amount Requested: \$	
	Educational Supplies	Amount Requested: \$	
	tudent Accounts may ask yo ional supplies will be cappe	ou to provide supporting documentation regarding your amount(s). Requests for ed at \$275.	
Please	indicate why you are not t	utilizing MBS (check all that apply):	
	☐ Required book(s) and/or supplies are not available at MBS		
	Required book(s) are on b		
		favorable cost. Please indicate retailer or seller:	
	Required book(s) and/or s	upplies available do not meet accessibility need or preference	
https:// have ar will be financi my enr	www.sunyempire.edu/go/ai n account balance and have used for books and/or supp al aid funds for repayment t ollment status changes, I fai	read the advance of anticipated excess financial aid terms and conditions as defined at dadvance. I certify that I am currently registered, in good academic standing, do not authorized aid in place that exceeds my term charges. I acknowledge approved funds dies. I authorize the university to deduct the amount of the approved advance from my to SUNY Empire. I agree that I am responsible for any balance owed that may occur if it to attend or withdraw from any or all of my studies, or if I fail to maintain good back the advance if my financial aid is reduced or cancelled for any reason.	
Signat	ure of applicant	Date	
		Accounts at <u>StudentAccounts@sunyempire.edu</u> , Empire State University, 111 West 5-6069 or fax it to 518-580-4790. Review of applications begins 2-3 weeks prior to the	

term start date. Applications received before that date will be held until that time. Applications must be received by 12 p.m.

https://www.sunyempire.edu/go/aidadvance. If approved, your account will be charged for the amount of your advance. Your advance will be processed through BankMobile Disbursements by the refund method you have selected. You will be notified by email if your application is denied. Please visit www.sunyempire.edu/Refunds if you have any questions or

EST on deadline dates to be eligible for review. The deadline schedule is available at

email us at StudentAccounts@sunyempire.edu.